

6. The attending host/Institution Govt. shall be required to verify the authenticity of the hand & building documents with the required land & built up area as well as appointment of requisite faculty & non-faculty staff as per provisions of the NCTE Regulations, 2014 by the concerned institution before grant of affiliation to an institution.
7. The attending body shall ensure that the institution is composite institution as per the definition of composite institution given in the NCTE Regulation, 2014. If at any stage it is found that the responsibility of the composite institution, the recognition grant will be treated as withdrawal and the said responsibility shall have to assume that they are not a composite institution. If the institution is not a composite institution, the recognition grant will be treated as withdrawal and the said responsibility shall be of the institution.
8. The institution shall submit to the Regional Committee a Self Appraisal Report for the said academic year along the statement of annual records duly audited by a Chartered Accountant.
9. The institution shall maintain & update its website as per provisions of NCTE Regulations and always display recording as mandatory disclosure:
 - (i) Copy of the Application Form
 - (ii) Self Appraisal Report
 - (iii) SAT Profile
 - (iv) Academic calendar
 - (v) Information for having 25% full the seats & an equal number of seats for each gender.
10. In case of the audit in the name of the institution, the said institution shall be held responsible for the audit. Institution, failing to get the record done in this regard will indicate about the same in the respective Self Appraisal along with the one month advance to within three months after.
11. If the institution does not have any of the above said documents of the NCTE Act, Rules, Regulations and Guidelines issued there under, the Regional Committee shall withdraw the recognition to under the provisions of Section 17(1) of the NCTE Act.
12. The Functional Institution shall follow Uniform Accounting System as prescribed by UCA and accepted by MHRD.
13. Further, if the institution is not satisfied with the result of the audit, it may prefer an appeal under section 14 of NCTE Act, 1992 in the 'online mode' available on NCTE's website www.ncte.org.in within 30 days from the date of the order. The guidelines for filing appeal may be seen on NCTE's website.

By Order,

(Signed Officer)
Regional Director (C)

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